



Vivace Chorus Annual General Meeting Agenda

Monday June 25th 2007 at 7:30pm at Onslow Village Hall, The Square, Wilderness Road, Guildford

(immediately following a buffet meal)

1. Apologies For Absence

2. Minutes Of The Previous Annual General Meeting

Held on Monday June 26th 2007 at 7:30pm at Onslow Village Hall, The Square, Wilderness Road, Guildford.
Consideration and adoption of the minutes, if agreed as a correct record.

3. Chairman's Report

4. Conductor's Report

5. Treasurer's Report & Presentation Of The Accounts

Consideration and adoption of the accounts, if agreed as a correct record.

6. Election Of Officers: Chairman, Secretary, Treasurer & Membership Secretary

The retiring officers are John Trigg, vacant, Bob Cowell and Jane Sweeney respectively. Nominations must be received in writing, duly proposed and seconded, including confirmation of the nominee's willingness to stand, by Monday June 18th 2007. A form for this purpose has been posted on the Vivace Chorus notice board.

At his sole discretion, the Chairman may accept additional nominations up to the time of the election.

7. Election Of Additional Committee Members

Neither more than eight nor less than four additional committee members are to be elected.

The following are the retiring Additional Committee Members: Jackie Alderton, Noreen Ayton, Miranda Champion, James Garrow, Rosey Storey, Michael Taylor, and Hilary Trigg. Nominations must be received in writing, duly proposed and seconded, including confirmation of the nominee's willingness to stand, by Monday June 18th 2007. A form for this purpose has been posted on the Vivace Chorus notice board.

At his sole discretion, the Chairman may accept additional nominations up to the time of the election.

8. Appointment Of Conductor

Jeremy Backhouse has indicated his willingness to continue.

9. Appointment Of Accompanist

Jeremy Filsell has indicated his willingness to continue.

10. Appointment Of Independent Examiner Of The Accounts

11. Any Other Business

Which must have been notified to and accepted by the Chairman at least 48 hours prior to the meeting.

11.1 Vivace Chorus 60th birthday party

11.2 Draw for two free concert tickets - from responses to audience questionnaires

11.3 Date of the next Annual General Meeting



Vivace Chorus Annual General Meeting Minutes

Monday June 25th 2007 at 7:30pm at Onslow Village Hall, The Square, Wilderness Road, Guildford

1. Apologies For Absence

Apologies received from: Daniel Adderley, Marian Adderley, Deborah Bayliss, Mary Broughton, Mary Clayton, Josephine Field, Barbara Hilder, Krystyna Marsden, Neil Martin, Ros Milton, Penny Muray, Beryl Northam, Rachel Owen, Alison Palmer, Vivien Rieden, Gillian Rix, Rosey Storey, & Hilary Trigg.

2. Minutes Of The 2006 Annual General Meeting

Minutes had been circulated prior to the meeting.

Minutes were signed as a true record and copies placed on file. The minutes were proposed by Margaret Parry, seconded by Chris Robinson, all in favour.

Matters arising: there were no matters arising.

3. Conductor's Report (given by Jeremy Backhouse)

Jeremy gave an overview of the musical year, introduced the programme for the forthcoming season and talked about the need for commitment from members to support all concerts as well the need to recruit new members so that we can be heard when we employ a full orchestra. He concluded by thanking Jeremy Filsell, the Committee and others who work behind the scenes assisting with publicity, auditions and librarian duties. (A full version of this report is on file and available from the Secretary)

4. Chairman's Report (given by John Trigg)

Thanks to Jeremy Backhouse for his enjoyable rehearsals and his strong direction at concerts.

John Trigg felt it was time for someone else to take over from him as Chairman but unfortunately there were no other nominations.

We continue to make progress as the Vivace Chorus: we have the Fairfield Halls concert in September and the Grace Concert at Christmas, thanks to Rosey Storey for this latter contact. We do need everyone's support by singing in these concerts, they are part of our total year's programme and people should not just pick their favourite music to sing.

Other planned events are a 60th birthday party and a "Come and Sing" in January 2008.

When we first became independent of the Borough our Dream Of Gerontius concert was very successful, due to the determination of the choir. We need to continue with this attitude, three or four times per year, every year. However, since Jeremy Backhouse became our conductor 10 years ago, we have come a long way and are now a much better choir.

Thank You's - We have fantastic publicity thanks to Hilary, a very professional concert programme and we give a very polished performance. But we need help with staging liaison, marketing for the programme, a concert manager, a secretary, someone to liaise with newspapers and other media, and a Freiburg organiser. Christine Medlow does a wonderful job to ensure that the right music is there at the right time. Thanks to all those who do so much behind the scenes to ensure the success of the choir.

5. Treasurer's Report & Presentation Of Accounts (given by Bob Cowell)

A copy of the Treasurer's Report and the Accounts is on file.

A copy of the Treasurer's Report is appended to these minutes

Thanks to Janet James, the Independent Examiner.

Roger Penny proposed the acceptance of the accounts, Jane Sweaney seconded and the accounts were adopted unanimously.

Thanks to Bob Cowell for all the work he does on behalf of the Vivace Chorus.

6. Election of Officers: Chairman, Secretary, Treasurer & Membership Secretary

Officers were nominated, proposed and seconded via a Nomination Form which is held on file.

Votes were unanimous, with no abstentions.

Elections were as follows: Chairman - John Trigg; Secretary - Sarah Dann; Treasurer - Bob Cowell; Membership Secretary - Jane Sweaney.

Nicky Vale volunteered to liaise with Freiburg for visits and other relevant issues.

Hilary Minor volunteered to perform media liaison.

Alan Batterbury volunteered to be the Staging Co-ordinator.

The position of Marketing Secretary for programmes remains open.

Thanks to Jackie Alderton's husband Chris who looks after front of house and other duties on concert nights.

7. Election of Additional Committee Members

Additional Committee Members were nominated, proposed and seconded via a Nomination Form which is held on file.

Votes were unanimous, with no abstentions.

Elections were en bloc as follows: Jackie Alderton; Noreen Ayton; Jane Brooks; Miranda Champion; James Garrow; Michael Taylor; Hilary Trigg; Rosey Storey.

8. Appointment of Conductor

Jeremy Backhouse has indicated his willingness to continue.

All were in favour of appointing Jeremy Backhouse.

9. Appointment of Accompanist

Jeremy Filsell has indicated his willingness to continue.

All were in favour of appointing Jeremy Filsell.

10. Appointment Of Independent Examiner Of Accounts

Janet James has indicated her willingness to continue.

All were in favour of appointing Janet James.

11. Any Other Business

Fund-raising - Thanks to all who have supported the various fund-raising events during the year. We have our 60th birthday to celebrate, and we may hold a barn dance. CD/Book sale on first Monday in September on our return after holiday. Home Produce sale on first Monday in October. First Monday in November – CD/Book Sale. First Monday in December - unwanted Christmas decorations. First Monday in January 2008 will be books and CD sale.

Prize Draw - Draw for two free tickets – from responses to audience questionnaires. This was drawn and the recipient will be informed.

Suggestion that choir members are given tickets to sell before each concert.

Thanks to James Garrow and his team for providing a delicious buffet for the AGM.

Date of next Annual General Meeting Monday 23rd June 2008.

VIVACE CHORUS
(Registered Charity No.1026337)
REPORT AND ACCOUNTS FOR THE YEAR ENDED 30TH APRIL 2007

1. This will be a summary report on the accounts. A full version of the accounts and report to the Charity Commission is available for anyone to view.
2. This year we had a deficit of £5,608 against a deficit last year of £442. This is mainly due to reduced concert income and increased concert and rehearsal costs. Due to the increase in subscriptions, income from tax refunds was increased from £3,102 to £3,812. From 2007/8, courtesy of the Chancellor, we will receive £3.33 less per member from Giftaid. The Borough increased its contribution to the Choir from £2,680 to £2,730 in line with inflation. Income from Patrons and Friends was down on last year at £1,310.
3. The Concert Sub-Account summary is as follows:-

	Income	Expenditure	Profit/(Loss)
Mozart Requiem	£5,982	£11,887	(£5,905)
German Classics	£6,534	£13,082	(£6,548)
The Music Makers	£7,374	£13,414	(£6,040)

The concert programme therefore had a deficit of £18,494 (£7,605 in 2005/6).

4. Fundraising activities made a profit of £2,734 (£1,054 in 2005/6).

The net fundraising proceeds were as follows:-

100 Club	£531
Small Change	£ 32
Events	£565
Drinks	£207
Socials	£723
Goods	£607
Books	£ 69

The Quiz Night. Thanks to Jackie Alderton who prepared the questions and James Garrow who organized the event.

This was considerably enhanced by James Garrow's Christmas Pud sale and Brenda Moore's CD sale at Christmas.

Many thanks to all those involved.

5. The Piano

As you know, we have been unable to use the Choir's piano for much of the year due to the fact that we rehearse in the Church. We did seek a buyer outside but, since the piano has a metal frame it is twice the weight of modern equivalents and removal costs made it unattractive. Your Committee decided to accept an offer of £1,000 from the Methodist Church. This was twice its book value.

6. Looking to the future, the choir continues to be in a sound financial position but reserves have reduced by about £5,600 to around £50,000. We cannot continue to lose money at this rate. We all need to work harder at getting a larger audience and recruiting more members.
7. Finally, my thanks to Janet James for her work as Independent Examiner of the accounts. Janet has agreed to be our Independent Examiner for the next financial year.

Bob Cowell, Hon. Treasurer, 25th June 2007